

# Minutes of St Aldhelm's DCC meeting

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8pm 11<sup>th</sup> November 2015 at the Rectory

## **PRESENT:**

Andrew Doarks (Chair), Rachel Huxley, Mike Turner, Helen Kilroy, Diane Davies, Victoria Rees, Rachel Wakeford, Juliet Wynne, Ruth Fuller, Alan Baker, Rachel Ireland, Jean Uren, Zoe Ireland, Wendy Clarke

**APOLOGIES:** Lal Heaton and Edward Huxley

### **1. INTRODUCTION**

Andrew Opened with worship and prayer.

### **2. MINUTES OF THE LAST MEETING**

These were agreed as a true record.

### **3. Memorial Book**

Jean has arranged with the script writer to update the memorial book at no charge.

**Action:** Jean to go ahead with organising this.

### **4. Graham Hopewell Tribute**

£100 was taken in the collection at Graham's funeral which could be put towards a tribute.

**Action:** Ideas regarding a fitting tribute to be sent to Andrew.

### **5. Marie-curie church letting**

**Action:** Andrew to send Helen St Francis lettings policy.

### **6. Prayer day**

Zoe and Andrew are meeting next Thursday at 3pm to discuss and pray regarding setting up a prayer day at St Aldhelms. This will probably take place on a Saturday.

**Action:** send Andrew/Zoe ideas about doing prayer in a different way

### **7. Church Wardens report**

Helen has had an email regarding the North Street Christmas fair on 28<sup>th</sup> November. Andrew explained what St Francis have planned (stand on the street with an Advent Calendar inviting people to choose a window that best describes what Christmas means to them and in church : free refreshments, a nearly new stall in aid of mission, carols around the Christmas tree).

**Action:** If you want to be involved contact Helen.

### **8. Vision Priorities**

Discussion was had regarding creating a list of contacts for pastoral care. Only 3 DCC members have responded so far.

**Action:** send Andrew a list of people that you are in contact with.

### **9. Safeguarding**

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On-line audit is due by 7<sup>th</sup> December.

**Action:** Andrew to forward to Juliet and Vicki for completion

## 10. Health and Safety

Discussion regarding the new safety policy document and changing of light bulbs at St Aldhelms.

**Action:** Helen to contact the electrician to change the lights. Also to contact Anne Turner and ask George to read the policy document.

## 11. Finance

- Jenny Adams has resigned from the treasurer's post.
- It was agreed that George Turner could assist with treasurer duties.  
**Action:** Andrew and Helen to look at the treasurer duties and to decide what George could take on.
- It was agreed to propose to PCC that each church in the Team Ministry stop paying £75 per month into the PCC and split the fund among the churches.
- Although there is software to assist with parish accounts, the need to roll each separate account from the three churches in the team prevent the use of software that would otherwise assist with managing the finances. Andrew to approach Jane Hiller, diocesan pastoral reorganisation officer
- Rachel Huxley has saved the DCC £700 per year on the insurance premium. Andrew thanked Rachel for her hard work on this.
- Signatories for the St Aldhelms accounts are Helen Kilroy, Victoria Rees and Alan Baker.
- Andrew has been sent through invoices he doesn't recognise.  
**Action:** Andrew to give them to Vicki to have a look at.
- Zoe has not been paid for cleaning.  
**Action:** Zoe is to tell Helen how much she is owed. Helen needs to pay Zoe what is owed and set up a direct debit for future payments.
- Discussion was had regarding the current state of the accounts and Rachel suggested paying an accountant to get them organised.  
**Action:** Andrew is to speak to Annalisa.

## 12. Fabric

- Alex Carr has completed his work on the church and has sent a recommended list of works for future maintenance.  
**Action:** Helen to forward this to all DCC members.  
Community garden. Andrew explained that irrespective of the longer term use of the Chessel Street site, the green surroundings could provide a useful community space for years to come and that funds for this year would not be available indefinitely. **Action:** Alan to contact LIMP with a progress update.

## 13. Sharing the space proposal

- Discussion was had regarding the initial feedback from the congregation.
- It was agreed to hold a joint DCC social as soon as possible. Possible location could be ZaZa Bazar.

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**Action:** Wendy to set up a doodle poll and to send out to DCC members to complete. When a date has been decided it needs to be communicated to Ruth.

- Lal has agreed to head up the task group which will include 3 members of each DCC. The task group will meet on Monday evenings and will invite other members of both congregations to get involved with different aspects of the proposal.
- Timescale for the task group to finalise and publish its findings is 3 months. The vote on the proposal will happen at the end of Feb/beginning of March.
- On Sunday 22<sup>nd</sup> November there will be a Q&A session held after the service. Lal and Jean have volunteered to explain to the congregation why they voted yes.

**Action:** Speak to Andrew if you would like to volunteer to explain to the congregation how you came to your yes vote.

Helen to e-mail all and make an announcement in church on Sunday.

## **14. DATE OF NEXT MEETING**

9<sup>th</sup> December 2015 at the Rectory.

**The meeting concluded with prayer.**